

UNDERTAKING

(Furnishing Information and submission of documents)

I _____ (Name of the Parent) do hereby declare that all the information provided by me at the time of applying for admission in to Class-I for the session 2021-22 in Kendriya Vidyalaya No.1 Bhubaneswar in respect of my Son/Daughter _____ (name of the Child) which are in the print out of the online admission form submitted by me are true and correct to the best of my knowledge and belief. I also undertake that the entire documents submitted by me at the time of admission are authentic and correct. If at any time any of the information and/or documents submitted by me are found to be incorrect/false the admission of my Son/Daughter will be cancelled forthwith and I shall be liable for legal action accordingly.

Submitted to:

The Principal
Kendriya Vidyalaya No.1
Bhubaneswar

Name of the Child for whom admission is sought : _____

Class for which Admission is sought : _____

Registration No. : _____

Selected under the Category of (Pl. Mark Tick) : RTE/SC/ST/OBC (NCL)/DA/General/SGC

Place : _____

Date : _____

Signature of the Parent

Name : _____

Mobile No : _____

SELF DECLARATION

(Distance between residence and School)

I _____ (Name of the Parent) do hereby declare that my present residential address which is given below is situated at a distance of _____ km/s from Kendriya Vidyalaya No.1 Bhubaneswar.

Present Residential Address:

Name of the Child for whom admission is sought : _____

Class for which Admission is sought : I (Class One)

Registration No. : _____

Selected under the Category of (Pl. Mark Tick) : RTE/SC/ST/OBC (NCL)/DA/General/SGC

Place : _____

Date : _____

Signature of the Parent

Name : _____

Mobile No : _____

UNDERTAKING

(Submission of SC/ST/OBC Certificate)

I _____ (Name of the Parent) do hereby declare that I will submit the Caste Certificate ((SC/ST/OBC (Non Creamy Layer) issued by the competent authority in the name of my child _____ (Name of the Child) within 06 (Six) months from the date of admission. If I fail to submit the same in the name of my child within this period then I shall have no objection if admission of my Son/Daughter is cancelled.

Submitted to:

The Principal
Kendriya Vidyalaya No.1
Bhubaneswar

Name of the Child for whom admission is sought : _____

Class for which Admission is sought : I (Class One)

Registration No. : _____

Selected under the Category of (Pl. Mark Tick) : RTE/SC/ST/OBC (NCL)/DA/General/SGC

Place : _____

Date : _____

Signature of the Parent

Name : _____

Mobile No : _____

CERTIFICATE FROM THE DDO/COMPETENT AUTHORITY

I Sri/Smt./Ms. _____ (Name of the Employer / DDO) , designation _____ working in the office of _____ department of _____ , government of _____ do hereby certify the following in respect of Sri/Smt./Ms.

_____ (Name of the Employee) whose son/daughter _____ (Name of the Child) is seeking admission in Kendriya Vidyalaya No.1 Bhubaneswar(1ST/2ND SHIFT).

01	Name of the Child to be admitted (in Block Letters)	
02	Class in which admission is sought	
03	Full name of the employee (in Block Letters)	
04	Designation of the employee	
05	Employee Code / Employee Identity No.	
06	Name of the office where the employee is presently posted	
07	Whether Permanent/Regular/Temporary/Contractual/ Part Time/ Adhoc/Daily Wage Basis/Casual (Should be written clearly)	
08	This office/organization is Central Government/Central Government Autonomous body/PSU fully or partially financed by Govt. of India/State Government/ Sate Government Autonomous Body/ PSU fully or partially finance by the state govt. (Should be written clearly)	
09	Recent Pay/Salary of the Employee with proper Split up	(I) Basic Pay : _____ (ii) Grade Pay/Level : _____ (iii) DA : _____ (iv) HRA: _____ (v) Any Other _____ (vi) Any Other : _____
10	Whether the employee is drawing the consolidated pay	YES/NO

Place: _____

Date: _____

Signature of the Certifying Authority with Seal

Office Seal

Complete Address of the Office:

Telephone Number: _____

**SERVICE CERTIFICATE
(CENTRAL GOVERNMENT)**

Certified that Sri/Smt. _____ is working as a regular/permanent/temporary/contractual/part time/casual employee in the capacity of _____ in this office/Ministry/under the Ministry of _____ government of India. He/She is an employee of Defence Service/CRPF/BSF/NSG/SPG/CISF/Central Govt./Central Govt. Autonomous body/Central govt. PSU fully financed/partially financed by the Central Govt. His/her services are non-transferable / transferable anywhere in India.

Complete Address and telephone No. of the Office

Place: _____

Signature of Head of the Office

Date: _____

(with Name, Designation and Office Stamp)

CERTIFICATE OF NUMBER OF TRANSFERS

I _____ (Name) _____ (rank /designation) of _____ (Name of the Office), do hereby certify that during the past 7 years (Up to 31.03.2021) I have been transferred _____ times (In figures & in words) from one station to another. *(If the distance between the from and to place is at least 20 kms and the minimum period of stay is six months then only it will be considered as a transfer)*. The details of which are given as under:

I know that if the above mentioned facts are found incorrect, my child will be disqualified for admission in Kendriya Vidyalaya.

Office/Unit and Place	Date of Joining the Office/Unit	Date of Release from the Office/Unit	Period of stay(in days)	Transferred Office/Unit and Place	Distance between the Two Office (in km)	Transfer Order No.

Signature of the Parent

COUNTER SIGNATURE

I, _____ (Name) _____ (Rank/Designation) of _____ (Name of the Office/Unit/Department) hereby certify that the particulars given in above have been authenticated by the records held in the office and found correct.

Place: _____

Signature of Head of the Office

Date: _____

(with Name, Designation and Office Stamp)

**SERVICE CERTIFICATE
(STATE GOVERNMENT)**

Certified that Sri/Smt. _____ is working as a regular/permanent/temporary/contractual/part time/casual employee in the capacity of _____ in this office /Ministry /under the Ministry of _____ government of _____.

He/She is an employee of State Govt. / State Govt. Autonomous body/State Govt. PSU fully financed by the State Govt./partially financed by the state Govt. His/her services are non-transferable / transferable anywhere in _____.

Complete Address and telephone No. of the Office

Place: _____

Signature of Head of the Office

Date: _____

(with Name, Designation and Office Stamp)

CERTIFICATE OF NUMBER OF TRANSFERS

I _____ (Name) _____ (rank /designation) of _____ (Name of the Office), do hereby certify that during the past 7 years (Up to 31.03.2021) I have been transferred _____ times (In figures & in words) from one station to another. *(If the distance between the from and to place is at least 20 kms and the minimum period of stay is six months then only it will be considered as a transfer)*. The details of which are given as under:

Office/Unit and Place	Date of Joining the Office/Unit	Date of Release from the Office/Unit	Period of stay(in days)	Transferred Office/Unit and Place	Distance between the Two Office (in km)	Transfer Order No.

I know that if the above mentioned facts are found incorrect, my child will be disqualified for admission in Kendriya Vidyalaya.

Signature of the Parent

COUNTER SIGNATURE

I, _____ (Name) _____ (Rank/Designation) of _____ (Name of the Office/Unit/Department) hereby certify that the particulars given in above have been authenticated by the records held in the office and found correct.

Place: _____

Signature of Head of the Office

Date: _____

(with Name, Designation and Office Stamp)

AFFIDAVIT FOR SINGLE GIRL CHILD

Rs. 100/- Stamp Paper (Notary) Affidavit

I _____ aged _____ years ,
Indian inhabitant occupation _____ Resident of

_____ is
mother/father of _____ Date of Birth
_____ submitting my undertaking to the Head of the Institution
for admission of my daughter _____ in Class-I
(One) vide KVS Admission Guidelines 2021-22.

1. I hereby declare that Miss _____ is the only girl child in my family (with no male/female sibling). I understand that it shall be my sole responsibility to inform you about any change in status of Single Girl Child in the family immediately, if and when it occurs.
2. I am also aware that in case it is detected at any time that the affidavit sworn by me is false, appropriate action will be taken by the school authorities and KVS against me.

Signature of Father

Signature of Mother

Residential Address with Contact Number:

Solemnly affirmed at: _____

This _____ (Day) of _____ (Month) of 2021 (Year)

BEFORE ME

Explained and Identified by me,

Advocate

VERIFICATION OF DOCUMENTS

PART-A (Details of the Child)

1. Name of the Child : _____
2. Class to which admission sought : I (Class One)
3. Session : 2021-22
4. Registration No. : _____
5. Selected under the category of : RTE/Unreserved/SC/ST/OBC(NCL)/DA
6. Serial Number in the Selection List : _____

PART-B (Documents submission by the parent)

The self-attested copy (Except cases where original is mentioned) of the following documents are submitted by me.

Sl. No.	Name of the Document	Yes/No	Remarks
1	Hard Copy (Print out) of the Online Application Form		
2	Birth Certificate		
3	Residence Proof		
4	Self-declaration about distance		
5	Caste Certificate (SC/ST/OBC-NCL) –(Specify whether in the name of the child or parent in Remarks Column)		
6	Undertaking (If Caste Certificate in the name of the Parent)		
7	Income Certificate for Claiming EWS (Specify the amount of Annual income and date of issue of the certificate in Remarks Column)		
8	BPL Card (Specify BPL Card no. in Remarks Column)		
9	Handicapped Certificate (Specify % of disability and type of handicapped in Remarks Column)		
10	Service Certificate & Certificate showing no. of transfers (ORIGINAL) (Specify category of employee i.e. state govt./central govt. etc in Remarks Column)		
11	Certificate from DDO/Head of the Office (ORIGINAL) (Specify in the Remarks column type of the employee as in column-7 of the certificate)		
12	Employee ID card/Last month's pay slip (Specify Employee Code in Remarks Column)		
13	Transfer Orders (Specify number of transfers in preceding 7 years as on 31.03.2021 in the remarks column)		
14	For Ex-Service Man ID proof/Discharge Book (Specify the date of discharge in Remarks Column)		
15	For Ex-Service Man Certificate of transfers counter signed by the Authority (Specify no. of transfers in Remarks Column)		
16	For Single Girl Child Affidavit (ORIGINAL) – (Specify the date of issue in Remarks Column)		
17	Undertaking of submission of correct information and documents		
18	Any Other		

Signature of the Parent with Date

PART-C (For the Verifying Officers)

All the documents mentioned above are submitted by the parent and verified by us from the original and found with the following Remarks. (Specify whether admission is approved or rejected in Remarks Column)

Verifying Officer -1

Verifying Officer-2

Verifying Officer -3

Remarks:

Signature:

Name & design. :

I/C Admission

Counter Signed by the Principal

KENDRIYA VIDYALAYA NO.1, BHUBANESWAR

(2ND SHIFT)

UNDERTAKING FOR NOT TO CLAIM FOR CHANGE OF SHIFT
(FROM 2ND SHIFT TO 1ST SHIFT)

I Sh./Smt. _____
F/o _____ do hereby undertake that I will
not claim for the change of shift of my child after his/her admission in
Class _____ of Kendriya Vidyalaya, No.1, Bhubaneswar 2nd shift.

Signature of the Parent _____

Name _____

Date _____