

KENDRIYA VIDYALAYA SANGATHAN ; REGIONAL OFFICE : BHUBANESWAR
PROFORMA FOR LOCAL TRANSFER OF STUDENTS.

(To be filled up by the parent and submitted to the Principal where the student is studying in TRIPLICATE for onward submission to the Deputy Commissioner, KVS, RO, Bhubaneswar.)

1	Name of the Students (BLOCK LETTERS)	:
	Class	
2	Father's Name	:
3	Name of the KV where the student is studying.	:
4	Whether admitted under RTE (Yes/No)	:
5	Present Address	: (1) Office:
		: (2) Residence:
6	Reason for Local Transfer (Attached supporting documents)	:
7	KV to which Local Transfer is sought	:

Date : _____

Signature of Parent

FOR OFFICE USE

(To be filled by the Principal, KV where the student is studying and forward the same to the Principal, KV where the child sought for Local Transfer (in duplicate) for onward transmission to the DC, KVS, RO, Bhubaneswar)

1. Date of Admission..... Category:
2. No. of students in the class: No. of section in the class:
3. Recommendation of the Principal

Signature of the Principal with seal.

(To be filled by the Principal, KV, where the Local Transfer is sought and forward the same to the DC, KVS, RO, Bhubaneswar with specific recommendation / comments)

1. No. of student in the class :
2. No. of section in the class :
3. Recommendation of the Principal :

Signature of the Principal with seal.